

# Volunteer Roles

Gilbert White's House, High Street, Selborne,  
Alton, Hampshire GU34 3JH  
[www.gilbertwhiteshouse.org.uk](http://www.gilbertwhiteshouse.org.uk)



## Digital Media Assistant

### *Role Description*

Can you help us advertise our events calendar online by assisting us in uploading our information to free web listings? It's a simple task which will really help us reach a wider audience. Perfect for anyone wanting to gain experience or develop their knowledge of online marketing.

### *Time Commitment*

One day a week, or every two weeks, to suit.

### *Personal Qualities*

Able to work independently and to an administrative system, reliable: ideal for anyone with social media, marketing or data entry experience.

### *Requirements*

Comfortable using the internet and Microsoft Office, instruction and information will be provided.

### *Who to Contact*

Assistant Manager (Marketing)  
[marketing@gilbertwhiteshouse.org.uk](mailto:marketing@gilbertwhiteshouse.org.uk)